



EMPLOYMENT OPPORTUNITIES

Week of October 18, 2009

All new employees will be required to successfully pass a pre-employment physical and drug screen. If interested in applying for any position listed below, submit applications on-line at www.wilmingtonnc.gov

Or in person at the City of Wilmington Human Resources, 305 Chestnut Street- 1st floor, PO Box 1810, Wilmington, NC, 28402 or by fax to 910.341.5841. Hearing impaired, dial 711 TTY/Voice.

TO BE CONSIDERED: A CITY OF WILMINGTON APPLICATION MUST BE COMPLETED AND RETURNED TO HR BY 5:00PM ON THE CLOSING DATE.

Individuals selected for conditional offer of employment on positions that require degrees and/or professional certifications must provide an official copy of their university/college transcript(s) and certification(s) before employment with the City of Wilmington will begin. The City will also verify High School Diploma's and GED's.

Candidates for positions that require a CDL or will require a CDL will need to complete a DOT physical.

COMMUNITY SERVICES

Intern-Parks & Recreation & Downtown Services (Spring 2010 Internship)

Job# 209099

New: Candidate will be responsible for supporting the division's various activities and projects. Candidate will assist with the operations at the City docks, Legion Stadium concessions, Fit for Fun Center (ages 0-5), and the Boxing and Physical Fitness Center. Candidate will assist with summer camps and other projects as needed; as well as assist with the outdoor program, Adventure Pathways, by accompanying staff on kayaking, canoeing or backpacking trips. Candidates should possess sound customer service skills, proper oral and written communication skills, conflict management skills and possess the ability to multitask. Must be currently enrolled in an accredited College/University program majoring in Recreation, Communication Studies, Environmental Science, Biology, Public Administration or a related field. 12 week internship may end on or before May 31 depending on start date. Work Hours: 40 hours a week (number of weeks dependent on college/university curriculum). Weekend and evening work and valid driver's license is required must meet NC DMV standards. **Compensation: \$1000.00 stipend. CRIMINAL AND DRIVING HISTORY CHECK REQUIRED. Currently accepting applications: Open Until Filled.**

Intern-Parks & Recreation-Halyburton Park (Spring 2010 Internship)

Job# 209100

New: Candidate will be responsible for supporting various activities and projects at Halyburton Park. This 58-acre park houses an events center and nature preserve. Students will work with city staff on developing and implementing environmental education programs for school groups as well as adults and will assist with opening and closing procedures for the park and staffing the events center. Students may also assist the outdoor program, Adventure Pathways, by accompanying staff on kayaking, canoeing or backpacking trips. Candidates should possess sound customer service skills, proper oral and written communication skills, and conflict management skills and possess the ability to multitask. Must be currently enrolled in an accredited College/University program majoring in Recreation, Communication Studies, Environmental Science, Biology, Public Administration or a related field. 12 week internship may end on or before May 31 depending on start date. Work Hours: 40 hours a week (number of weeks dependent on college/university curriculum). Weekend and evening work and valid driver's license is required must meet NC DMV standards. **Compensation: \$1000.00 stipend. CRIMINAL AND DRIVING HISTORY CHECK REQUIRED. Currently accepting applications: Open Until Filled.**