

**PROFESSIONAL DEVELOPMENT IN ENVIRONMENTAL SCIENCES PROPOSAL**

**1. Contacts:**

**Student:** \_\_\_\_\_

**Event Host:** \_\_\_\_\_

**ES Advisor:** \_\_\_\_\_

**2. Location of Event Planning Activities:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Semester Date and Academic Credits Sought:** \_\_\_\_\_

\_\_\_\_\_

**4. Schedule of Work:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Event Student Activities and Work Products:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. Expected Learning Outcomes:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**7. Event Host Commitments:** The Event Host acknowledges the requirement to meet at mid-term with the student to evaluate progress towards products and learning objectives. The Event Host acknowledges the requirement to meet at term end with the student to evaluate the final products and progress with learning objectives. The Event Host acknowledges the responsibility for submitting written mid-term and final evaluations, along with a grade recommendation, to the ES Advisor.

**8. ES Academic Advisor Commitments:** The ES Academic Advisor acknowledges the requirement to be available to the Event student throughout the Event activity. The ES Advisor acknowledges the requirement to request delinquent mid-term or end of term evaluations, and to submit the grade for the work in a timely fashion.

**9. ES Student Commitments:** The ES Student acknowledges responsibility for professional conduct while engaged in the Event activity. The student recognizes responsibility for performing assignments specified in the Event Proposal, and that failure to do so can result in an unsatisfactory grade, or terminating the Event activity resulting in no credits. The student acknowledges responsibility for effectively communicating with the ES Advisor and with the Event Host throughout the work period.

The student acknowledges that participation in the Event activity is elected and not required. The student assumes full responsibility for any risk, damage, loss, or personal injury that may be sustained from the Event activity.

**10. Last day to drop classes in the semester:**

**11. Signatures:**

**Student:** \_\_\_\_\_

**ES Advisor:** \_\_\_\_\_

**Event Host:** \_\_\_\_\_