



The University Faculty Scholars Program was established in 2012 by Chancellor Woodson to recognize and reward emerging academic leaders among tenured and tenure-track faculty at NC State University. Approximately twenty (20) tenured or tenure-track faculty scholars will be identified and receive a permanent five percent increase to their base salary and will carry the title University Faculty Scholar for the duration of their faculty appointment at NC State.

CNR PROCESS & NOMINATING COMMITTEE

A College Nominating Committee will be named by the Dean to include two (2) senior members of the faculty who are **not** eligible for the award from each department (nominated by the Department Heads) and three (3) members of the Executive Committee. Professors of Distinction may be included on this committee. The committee will self-select a chair. The committee will consider nominations from any faculty member. Nominations will be submitted electronically to the Dean's Office by email via Vicki Hardee (vicki_hardee@ncsu.edu) for the CNR Faculty Scholars Nominating Committee to review by the deadline noted. Any nominations submitted after the deadline may not be considered. Nomination packets should include all required materials except for the letter of support from the Dean. The Committee will screen the nominations and will recommend to the Dean four (4) candidates who are eligible for recommendations to the Provost. The Dean will then select one or two candidates to be sent from the college to the Provost. The Dean will notify the one or two candidates of their selection prior to the date the final packets are due to the Provost. The Dean of the College or their designee will submit the final nomination packets to the Provost by the University due date.

TIMELINE

- October 10, 2022: Full nomination packets (except for the Dean's letter of support) due electronically to the Dean's Office (ynirving@ncsu.edu)
- October 14, 2022: Nominating Committee selects four (4) candidates and notifies the Dean's Office
- October 17, 2022: CNR candidate(s) are selected and notified by the Dean
- October 19, 2022: Final packet(s) are submitted to the Provost's Office

ELIGIBILITY

To be eligible for the award faculty members must be tenured or tenure-track faculty who, as of the first day of the fall academic semester, are in one of the following categories:

- Assistant professors who have been re-appointed for a second term
- Associate professors
- Full professors within the first three years of appointment at that rank

NOMINATIONS

- Faculty members who have been previously nominated but who have not been selected as University Faculty Scholars may be re-nominated as long as they remain eligible.
- Self-nominations are not encouraged.

REQUIRED SUBMISSION MATERIALS

- Current CV, current SFR and summary of current teaching evaluations (maximum 25 pages)
- Faculty with significant extension responsibilities should submit an impact statement that describes how their service philosophy and activities impact the extension community (maximum 1 page)
- Letter of nomination from a colleague other than the department head addressing the nominee's qualifications, current impact and potential contributions (maximum 2 pages)
- Letter of support from the nominee's department head (maximum 2 pages)
- Letter from the dean supporting the nomination at the university level and addressing the nominee's contributions/impact/value to the department/college/university (maximum 2 pages)

Please note: Additional letters or materials submitted beyond those listed above will not be considered by the Administrative Advisory Committee.

In previous years, the Administrative Advisory Committee for the University Faculty Scholars Program has made the following suggestions for letters of nominations and support:

- Letters should not merely summarize information on the CV and SFR but should emphasize the impact and value of the nominee's work from the perspective of the letter's author.
- Letters should address accomplishments in the areas of faculty responsibility that are the foci of the nominee's work. The areas of faculty responsibility include teaching and mentoring, discovery of knowledge, creative artistry and literature, technological and managerial innovation, extension and engagement, and service.
- Letters of support should not only address the nominee's qualifications but should also provide sufficient information that will help the Administrative Advisory Committee evaluate the nominee's leadership potential in the context of her or his appointment across the realms of responsibility.